



Presents a Complimentary Breakfast Briefing:

What Every Small Business Needs To Know About Employment Law

Sponsored by Leaders Bank
Thursday, November 3, 2005*

This breakfast briefing is designed for anyone with significant managerial responsibility for employees of small- to medium-sized businesses, including small business owners and managers with human resources responsibilities.

During this two-hour briefing, attorneys in the Lord, Bissell & Brook LLP Labor & Employment Law Practice Group will cover the key concepts that every Illinois small business should know about employment law, including:

- ◆ Compliance with the federal and state laws governing discrimination, disability accommodation, and leaves of absence.
 - ◆ How to effectively interact with governmental agencies that investigate claims by employees, such as the Equal Employment Opportunity Commission, the Illinois Department of Human Rights, OSHA and the Illinois and federal Departments of Labor.
 - ◆ Compliance with a wide array of wage and hour laws, such as the Fair Labor Standards Act, the Illinois Minimum Wage Law, and the Illinois Wage Payment and Collection Act.
 - ◆ How to implement effective policies to prevent and address issues of workplace harassment and investigation strategies to minimize liability for claims of harassment.
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*Breakfast and Registration: 8:00 a.m.

Briefing: 8:30 - 10:30 a.m.

Doubletree Hotel Chicago-Oakbrook ♦ 1909 Spring Road ♦ Oakbrook, Illinois

For additional information, please contact Katie Fries
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